



ALL CONTRACTORS
INTERESTED IN PARTICIPATION IN THE PUBLIC
PROCUREMENT PROCEDURE

Katowice, dated: 9 January 2020
MŚ-SW-DL-332-9/19

Subject: procurement procedure for the award of a contract entitled **“Preparation of an artistic and architectural design for the exhibition scenography under the working title: *Families in Upper Silesia and Zagłębie Dąbrowskie*”**

ANSWER TO THE QUESTION ON THE CONTENT OF THE INVITATION

In view of receipt (by email) on 8 January 2020 of a question by the Contracting Authority concerning the content of the invitation to submit a tender (hereinafter referred to as the “Invitation”), the Contracting Authority gives the response which reads as follows.

Question 1:

In connection with the announcement of the above-mentioned procedure, we kindly ask you for an explanation regarding the content of the invitation to submit a tender:

How should the graphic and descriptive part of the preliminary concept of the exhibition in paper form be prepared? That is, please provide us with information as to the dimensions and number of sheets, whether they are to be printed on a stiff printing base as well as what should the format of the notebook with a descriptive part be.

Answer:

In paragraph 11 point 2) letter a) of the Invitation, the Contracting Authority defined the requirements regarding the concept which remain binding. These requirements specify the minimum that the Contracting Authority expects as regards the substantive scope of the concept constituting an appendix to the tender.

In accordance with the above-mentioned provision of the Invitation, the descriptive part is to constitute up to 3 A4 pages.

The Contracting Authority recommends that the entire concept be submitted in the form of an A4 or A3 notebook, whereas larger drawings should be folded so as to fit the format of the notebook chosen by the Contractor, with the proviso, however, that all this constitutes a recommendation only and the Contracting Authority does not specify detailed requirements as to the format of the material the sheets are to be prepared in, as well as their number, thus leaving the choice in this respect to the Contractor. The Contractor is free to choose and graphically compose the elements of the concept while providing for their legibility for the Contracting Authority.

