

### Description of the object of public procurement (DOPP)

The subject procurement concerns the execution for the Employer of an original artistic and architectural design of the exhibition scenography under the working title: *Families in Upper Silesia and Zagłębie Dąbrowskie* created for the Silesian Museum in Katowice based on the document entitled: *Families in Upper Silesia and Zagłębie Dąbrowskie. Substantive and spatial interpretation of the results of research queries conducted for the needs of the exhibition*, by Adventure S.J. (hereinafter: **Document**, Appendix No. 3A).

In order to prepare the bid, the Contractor is obliged to familiarise themselves with the main assumptions of the *Document*, which will be made available at the Contractor's request (e-mail). The Ordering Party indicates that the *Document* is a work within the meaning of the Copyright and Related Rights Act, for which property copyrights are vested solely in the Ordering Party. Use of the document or part thereof for any other purpose than to prepare a bid in this procedure is not allowed. In order to obtain the document, please contact Ms. Aleksandra Grabowska, e-mail: a.grabowska@muzeumslaskie.pl or Ms. Dominika Lorek, e-mail: d.lorek@muzeumslaskie.pl.

The *document* should be treated primarily as proposals to develop the thoughts of the exhibition curators, highlighting the most important ideas resulting from the interpretation of the results of research queries. The task of the Designer will be to develop the functional and spatial guidelines presented in the *Document*, through a creative and innovative approach to designing the scenography of the exhibitions.

The curator team, conducting queries in family homes, private, church, and state archives, as well as searching through press releases and audio-video statements, tried to choose personal items and documents that give the exhibition's narrative a family, intimate, and home atmosphere. Showing the often-difficult history of families against the background of the "great history" should not lead to marginalisation at the expense of the general historical narrative. The protagonists of the exhibition are members of individual families and their fate is the starting point to raise the issues of specific historical events, which they became participants of. The curators hope that the exhibition will become an impulse for visitors to reflect on the history of the region under study and the past of the family of anyone who wants to dig deep into its content. Hence, the story will be built by carefully selected exhibits, telling a lot about the history of families in both material and non-material terms (portraits, photos, documents, toys, clothing, items determining the creativity or manufacturing of or by the protagonists of the narrative or artefacts with which the people surrounded themselves ) and audio-video statements. It is estimated that there will be about 30 objects for each family.

Moreover, the curators want to show the continuity (of course, in those cases where continuity has been maintained) of the existence of some of the families in the territory of Upper Silesia over the last century and through a properly narrative explanation why some of the presented protagonists or their descendants left this land.

Showing the individual experiences of families in this important historical period will, in the opinion of the curators, influence the emotional attitude of the recipient to the issues raised and may be a contribution to reflection on the history of their own family, as well as an attempt to identify and compare with the fate of the people presented in the exhibition's narrative. That is why the formula of the subject which is the common denominator connecting the stories described is also such an important element. The scenography of the exhibition should allow meeting the expectations of the exhibition curators.

The subject of this procurement is an original work, which is a visual and architectural design of the scenography, reflecting the nature of the exhibition, its cognitive, visual, and audio qualities, highlighting the historical, cultural, and social context, taking into account the diverse nature of the exhibited objects. It is necessary to use multimedia systems - as an attractive and comfortable presentation in terms of reception. The design should provide for the adaptation of the exhibition for all visitors, including children, and for people with different mobility, partially sighted and visually impaired people.

The exhibition will be located at P-4 level in the building of the Silesian Museum in Katowice at ul. Tadeusza Dobrowolskiego 1 (space drawings - Annex No. 1A). The exhibition space will cover a total of approx. 1,060 m<sup>2</sup> of area, including approx. 740 m<sup>2</sup> with a height of 10.8 m and 320 m<sup>2</sup> with a height of 4.5 m.

The performance of the subject of the Contract will be divided into the following stages:

- A. The exhibition's artistic concept - visual identification, an idea on how to display particular types of objects, basic spatial relations - **Stage 1A**

Presentation method: graphic charts, inspirations, diagrams, sketches of articles.

- B. The architectural concept of the scenography of the exhibition presenting the outline of the entire scenography, including all thematic modules and characteristic spatial solutions, proposal of material related solutions - **Stage 1B**. At this stage, the Ordering Party requires from the Contractor providing the estimated costs for the implementation of the key elements of the scenography.

Presentation method: graphic charts, architectural plans of the space with key dimensions, selected axonometric views, key solutions of spatial elements of the scenography, proposals of material related solutions.

- C. Artistic and architectural design of the exhibition scenography - stage 2 - including the entire exhibition space that is the subject of the design, all elements of the exhibition scenography together with the arrangement of lighting and multimedia and graphic devices (including curatorial texts, captions, etc.), as well as elements of the building's infrastructure (fire protection equipment, ventilation, lighting etc.). - **Stage 2**

Presentation method: architectural plans of the space with dimensions enabling assembly of the scenography, drawings presenting solutions of spatial elements (showcases, furniture, etc.), development of the walls covered by the set taking into account the location of hanging objects, graphics, and texts, including object captions, material related solutions.

In addition, the project should contain the necessary arrangements and project opinions resulting from its specificity, as well as those required by law and administrative provisions along with all required industry-specific requirements, necessary static and strength calculations, etc.

- D. Description of the subject of procurement covering the characteristics of the adopted solutions, including a tabular summary of the elements of the scenography and materials, along with the production budget allowing for assessing compliance of the presented solutions with the expectations specified by the Ordering Party in the Invitation to bid - in order to conduct the procedure for the award of a public procurement contract for the execution of the works covered by the design - **Stage 3**

- E. Carrying out author's supervision visits in the number specified by the Ordering Party, not more than 10 visits until the end of the assembly of the exhibition at the Silesian Museum in Katowice - **Stage 4**.

The number and scope of drawings needed to prepare will be agreed with the selected Contractor during the first phases of the design stage, depending on the nature and complexity of the designed scenography.

All stages of the subject of the procurement must be carried out by persons having licences for designing as regards their industries, if required by applicable law.

The Contractor is required to provide the final cost of production of individual elements of the exhibition's scenography with the following level of detail:

- a. a list of all dimensional elements designed as part of the scenography (showcases, platforms, etc.) with a specification of the technology for their construction and finishing;
- b. a list of printouts of graphics, wallpapers, texts, captions along with the technology and type of carriers;
- c. the amount of surface area to be finished - floor, walls, etc.
- d. a list of ready-made elements - furniture, stage props etc.
- e. a list of other elements such as fixtures, bases, small displays etc.
- f. a list of technical system elements (lighting fittings, multimedia equipment etc.)

The elements should be named or marked in a manner compatible with the graphic part of the design in a way that allows their easy identification by the Ordering Party, as well as the future Contractor of the scenography. The exhibition budget should clearly specify the costs of materials, procurement, production, labour, and implementation logistics.

The Ordering Party reserves the right to modify the scope and level of detail in the production budget with the Contractor of this procurement, taking into account the specifics of the design which is being developed.

Documents listed in pts. A and B should be provided in electronic version, the documents listed in pts. C i D should be provided in electronic and printable version. All project stages submitted in paper form should be delivered in a minimum of 2 copies. Documents submitted in electronic form should be provided on CD or DVD or USB in the following formats pdf, dwg., doc, .docx, .rtf, .xps, .odt., jpg, avi, mpg, wmv, or other that can be opened using free applications running on the Windows 10 PRO (64-bit) operating system.

Important guidelines to consider when developing the design documentation:

- all proposed systems shall meet the requirements of fire protection, occupational health and safety, non-flammability, be adapted to the conditions of mass visiting, taking into account the protection of visitors and the facilities themselves, including any possible conservation protection; proper placement and access to audio-visual devices;
- forms of exhibition should take into account conservation requirements for specific objects and the safety of the objects presented at the exhibition in accordance with the Ordering Party's requirements;
- the scenography's lighting system should take into account the possibility of adjusting the number of luxes for individual objects under conservation protection in accordance with the Ordering party's requirements;
- the proposed solutions should be characterised by the economy of the assembly and maintenance of the scenography throughout the duration of the exhibition;
- it is advisable to take into account at the design stage aspects such as: universality of the proposed forms in the context of their re-use for other exhibition purposes, possibilities of their economical storage, recovery of materials used in constructing the scenography, as well as the possibility of their disposal.
- possibility of access for people with sensory and physical disabilities - adapting the space to the principles of universal design;
- seats and specified places for people on wheelchairs should be provided;
- A kaiserpanorama that is part of the permanent exhibition of the Silesian Museum is located in the immediate vicinity of the exhibition, the designer is free to decide on the spatial relations of the museum object with the designed scenography;
- in the space intended for the needs of the planned exhibition, the floor, the wall under the mezzanine and 2 pillars are painted black;
- floorboxes can be used for power supply (230V + LAN) - the existing sockets in the suspended ceiling or in the space under the mezzanine can be seen in the attached diagram (Annex No. 1A);
- it is not possible to attach elements of the scenography to the floor in the entire exhibition space.

#### Appendices:

1. Appendix No. 1A - Projection of temporary exhibition space level -4 (.dwg, .pdf);
2. Appendix No. 1B - Wall developments - part 1 (.dwg, .pdf);
3. Appendix No. 1C - Wall developments - part 2 (.dwg, .pdf);
4. Appendix No. 2A - Photos of the temporary exhibition space level -4 in its original condition;

5. Appendix No. 3A - *Families in Families in Upper Silesia and Zagłębie Dąbrowskie Substantive and spatial interpretation of the results of research queries conducted for the needs of the exhibition*, by Adventure S.J. a.grabowska@muzeumslaskie.pl or d.lorek@muzeumslaskie.pl;reinafter:
6. Appendix No. 4A - Data for developing a detailed module on the Drewniok Family - shared by email a.grabowska@muzeumslaskie.pl ord.lorek@muzeumslaskie.pl;